

IN THE HIGH COURT OF DELHI AT NEW DELHI

F.No:668A/DHC/IT/DA-02/No. 23917

Dated: 21-11-2023

From,

The Registrar General
Delhi High Court
New Delhi

To,

(On the website of Delhi High Court & India Trade Journal)

Sub: Notice inviting Tender for award of Onsite Comprehensive Annual Maintenance Contract (AMC) with back-to-back support from CISCO for Switches, 10G LRM Modules, LIUs and fiber/patch cords alongwith the services of One CCNA certified Resident Engineer for AMC period in High Court of Delhi.

This Court invites sealed tender(s) from Cisco Authorized vendor(s) with validity of rates for 180 days from the date of closing of instant tender for award of **Onsite Comprehensive Annual Maintenance Contract (AMC) with back-to-back support from CISCO for a period of two (02) years (initially for one year which shall be renewed at the same rates after completion of first year at the sole discretion of Delhi High Court on the basis of the performance of the vendor)** in respect of CISCO Switches, 10G LRM Modules, LIUs and fiber/patch cords installed in the premises of this Court along with the services of one CCNA certified Resident Engineer for AMC period in High Court of Delhi as per the following details:-

Sl.No.	Particulars/ Description	Qty.
1.	Networking Switch 48 port- Make CISCO Model-C9300-48T-E	10 Nos.
2.	Networking Switch 48 port- Make CISCO Model-C9300-24T-E	9 Nos.
3.	Networking Fiber Module- Make CISCO Model SFP-10G-LR-S	28 Nos.
4.	LIU Fitted with Pigtails and Connectors, Patch Cords	5 Nos.

In case there is anything extra which is required not to be included in the AMC, it must be clearly indicated by the vendor.

***Note:** The participating firm(s) / vendor(s) must submit duly filled in price bid sheet as per Annexure-'A' and also have to furnish a duly filled in/signed/stamped undertaking in original (strictly as per Annexure-'B')

The terms & conditions of this tender are as under:-

1. Authorized Cisco firm(s) / vendor(s) authorized by the OEM intending to participate in the instant tender are requested to submit the necessary quotation(s) along with the copy of current authorization letter of the OEM and **Earnest Money Deposit (EMD) of 3% of total proposed cost (incl. GST) by way of Demand Draft/Bankers Cheque/Pay Order drawn in the favour of "The Registrar General, Delhi High Court" payable at New Delhi.**

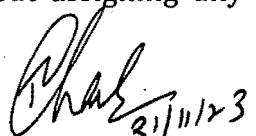
P.T.O.

2. Quotations received without EMD **shall be summarily rejected** and no request for waiver of EMD will be entertained.
3. Rates offered in the Tender shall not be enhanced during the period of contract.
4. The tenderer (s) must be an authorized vendor of CISCO with a minimum experience of 03 years for providing service support in Government/Public Sector Undertakings dealing in this field. Relevant documentary evidence (duly signed & stamped by the authorized person) and confirmation regarding above must be enclosed, duly flagged and numbered failing which the tenderer (s) shall stand disqualified.
5. Successful firm / vendor will be required to depute one experienced CCNA Certified Engineer for attending the complaints independently.
6. Sealed envelopes containing Price Bid & EMD must reach to the AOJ (IT Branch), Lawyers' Chamber Block-III, Room No. 6, Ground Floor, Delhi High Court on or before **20.12.2023** till **05:30 P.M.**
7. The sealed envelopes should be addressed in the name of "**The Registrar General, Delhi High Court, New Delhi**" and the subject & due date for which the quotation is submitted should be clearly superscribed on the envelope.
8. **The validity of rates must not be less than 180 days from the last date of submission of quotations. Quotations with less period of validity of rates shall be summarily rejected.**
9. No quotation shall be entertained after due date. Sealed Envelope(s) without subject as referred to above having been mentioned on them shall be **summarily rejected**.
10. **The offer of quotation must be tendered strictly in the format prescribed at Annexure-'A' of this tender. Quotation(s) offered in any other format than prescribed shall be liable to be rejected.**
11. The Demand Draft/Bankers Cheque/Pay Order towards EMD of all the tenderers, except the lowest three, shall be returned to vendors on their written request after finalization of Tender Process & EMD of successful tenderer will be returned only after fulfilling all codal formalities.
12. The Demand Draft/Bankers Cheque/Pay Order of L-2 & L-3 firm(s)/Vendor(s) will be returned upon written request after issuance of the Award Letter to the successful tenderer. If the offer of quotation is withdrawn by the tenderer before/after opening of tender or if any other default is found in the quotation, the amount of EMD shall be forfeited and the firm will be blacklisted from participation in future tenders of this Court.
13. If multiple quotations are submitted by a firm / vendor, all such quotations submitted shall be liable to be rejected at the first instance.
14. After opening of the sealed quotation by the independent officer of this Court if any correction is found in the offered rate which renders the whole Tender process doubtful or ambiguous, the said offer of quotation shall be summarily rejected.
15. The selected vendor will have to execute Service Agreement with Delhi High Court for the satisfactory performance and will also have to furnish the performance Bank Guarantee @ 8 % of the AMC amount for the AMC period plus two months.
16. The firm/vendor shall also have to furnish a duly filled in/signed/stamped undertaking in original (**strictly as per Annexure-'B'**) that neither the firm nor its Partner/Director/Proprietor has been blacklisted/banned and its Business dealings with

the Central/State Government/Public Sector Undertakings/Autonomous Bodies has/have been banned/terminated on account of poor performance/conduct and also that all the terms and conditions of the instant Tender Notice are acceptable to them. The quotation received without undertaking shall be summarily rejected.

- 17. In case the firm/vendor wants any clarification regarding this Tender, Mr. Zameem Ahmad Khan, Joint Director (IT) at Tel. No. 011-43010101 (Ext.4852) may be contacted.
- 18. No employee of this Court or his/her dependent family members be involved in the instant tender process in contravention of the requirement/provisions contained in Central Civil Services (Conduct) Rules, 1964.

This Court reserves the right to modify/amend the quotation letter/terms & conditions at a later stage. This Court reserves the right to cancel the 'Tender' without assigning any reason(s) thereof.


(Rajeev Kumar Chauhan)
Joint Registrar (IT)
for Registrar General

CC to The Joint Director (IT), Delhi High Court, for uploading on the official website of the Delhi High Court.

Submitted for approval

Sarbis
21/11/2023

Registrar (IT)

Plz upload

Hk
msj
21/11/2023

3769/R/IT
21/11/2023

delhi
YASITRAN

Sarbis
21/11/2023

Annexure - 'A'

Name of the firm: _____ Email Address: _____

Address of the Firm: _____

_____ Contact No.: _____

Price Bid

Description	Price offered (without taxes) in Rs.	Tax Rate (%)	Total Price offered (incl. of tax) In Rs.	Undertaking furnished (Yes/No)	Validity of Rates (180 days Minimum)	Remarks, (if any)
Onsite comprehensive AMC with back-to-back support from CISCO for 10 numbers of 48 port and 9 numbers of 24 port 9300 Switches along with 28 numbers 10G LRM Module, 5 LIU fitted with Pigtaills and Connectors, Patch Cords installed in High Court of Delhi						
Experienced CCNA certified Resident engineer for 1 year						
Total price offered including one CCNA certified resident engineer						

Details of EMD attached _____

UNDERTAKING

I/We undertake that neither the firm (_____)
nor its Partner/Director/Proprietor (_____)
has/have been blacklisted / banned and its Business dealings /with any Central / State
Government / Public Sector Undertaking / Autonomous Bodies has/have been banned/
terminated on account of poor performance / conduct.

I/we also undertake that all the terms and conditions of the instant Tender Notice are
acceptable to me/us.

I/We further undertake that I/we have confirmed and correctly applied the HSN Code
of the required item and its corresponding applicable GST rate as on date with sole
responsibility.

Signature of the authorised
Signatory of the firm/company/organization
Official Stamp/Seal

Date:-

Place:-