

HIGH COURT OF DELHI AT NEW DELHI

No. 2425 / G-9/Genl.-II/DHC/2023

Dated: 2/11/23

NOTICE INVITING QUOTATIONS

Sealed quotations are invited from interested parties for **supply of 856 nos. (approx.) of Trident Classic Bath Towels (size 75 cm x 150 cm) and 856 Nos. i.e. 428 sets (approx.) of Trident Classic Hand Towels (size 40 cm x 60 cm)** to this Court.

The quotation(s) of the item quoted addressed to 'The Registrar General, High Court of Delhi, New Delhi' should reach the Administrative Officer (J), Receipt & Despatch (Establishment-II Branch), IIIrd Floor, 'S' Block, High Court of Delhi, Sher Shah Road, New Delhi- 110003 latest by **18th November, 2023 (Saturday) till 4.00 p.m.**

The quotations received without samples & colour catalogue and after the date & time above mentioned shall not be entertained under any circumstances. The words "**SUPPLY OF TRIDENT CLASSIC BATH AND HAND TOWELS**" should be superscribed on the top of the sealed envelope containing the quotation. The following are the terms & conditions for submission of quotations: -

- (1) The quotation/rates quoted should be valid for a period of 60 days from the last date of submission of the quotations. Quotations with shorter validity shall be summarily rejected.
- (2) The vendor must submit only one quotation. If more than one quotation is submitted by a vendor, all such quotations submitted shall be rejected in the first instance.
- (3) The rates quoted should be "FOR Delhi High Court" basis.
- (4) The rates of GST, etc., if any, as applicable at the time of submitting quotation should be clearly mentioned.
- (5) Withdrawal of quotation after opening may attract blacklisting of the firm/vendor from participation in any future quotation process of this Court for a period of one year from the date of blacklisting.
- (6) This Court reserves the right to (i) modify/amend the terms and conditions of this notice inviting quotations at a later stage; (ii) increase or decrease the quantity depending on the requirement; (iii) to accept or reject any or all quotations based upon suitability, requirement and viability of product, whatsoever; (iv) not to award the tender to the lowest bidder for reasons to be recorded, (v) to further negotiate with the short listed bidders and (vi) to place the order full/or in parts on different vendors.
- (7) Acceptance of supplied items in the stores of High Court of Delhi will be subject to codal formalities, viz., inspection by an independent officer nominated for the purpose.
- (8) Payment will be made within 15 to 30 days after the receipt of goods in the store along with bill and duly filled Mandate Form.
- (9) No employee of this Court or his/her dependent family members be involved in the instant tender process in contravention of the requirement/provisions contained in Central Civil Services (Conduct) Rules, 1964.



(Sunita Bisht)
Deputy Registrar
for Registrar General