

**HIGH COURT OF DELHI: NEW DELHI**

No. 24 /D-04/Portfolio/DHC/2025

Dated: 13.01.2025

**CIRCULAR**

In continuation of Circular bearing No. 07/DA-04/T.R./DHC/2024 dated 04.01.2024 all concerned are hereby informed that Hon'ble the Chief Justice on the recommendations of the Hon'ble Information Technology and Artificial Intelligence Committee has been pleased to order that, henceforth, in cases of digital copies of cases pending in Hon'ble e-Courts, the applicant shall have the option to obtain the complete judicial file (except the records, papers, documents, things or matters prohibited for inspection or ordered to be kept as confidential by the Hon'ble Court/Authority) free of charge, on CDs/DVDs and/or via email.

All concerned are requested to submit their applications for supply of digital copy of the cases pending in Hon'ble e-Courts of Delhi High Court in the set format (available on the official website of this Court under the heading "Public Notices/Download Forms") to the Court Master of the Court where the matter is listed for hearing, who, in turn, will forward the same to the Portfolio/Digitization & Scanning Branch. To obtain a digital copy of cases on CDs/DVDs, the applicant needs to submit the CDs/DVDs alongwith the application. The CDs/DVDs containing the digital data can be collected from the concerned Court Masters. For obtaining a digital copy of cases via email, the email ID of the applicant must be mentioned in the application. Only those Advocates who have already filed the Vakalatnama, Litigants who are appearing in person & have not engaged any Advocate(s) and nominated Standing Counsel, will be entitled to apply for the digital copy.

Sd/-

(Deepti Chhabra)

Joint Registrar (Digitization)

Endst. No. 381-402 /D-04/Portfolio/DHC/2025

Date: 13.01.2025

Copy to:-

1. Registrar-cum-Secretary to Hon'ble the Acting Chief Justice.
2. All Registrars/OSDs/Coordinators- with a request to all Registrars on Judicial side to direct the concerned officials working under them to update the records as expeditiously as possible so that the copy of the complete record can be provided by the Portfolio Branch.
3. The Chairman, Bar Council of India, New Delhi.
4. The Chairman, Bar Council of Delhi, New Delhi.
5. The President, Delhi High Court Bar Association, New Delhi.
6. JR-cum-PA to Registrar General.
7. Joint Registrar (Listing & Filing) for publishing in the Cause List for 10 days.
8. Joint Registrar (IT) for uploading the same on the intranet and website of this Court.
9. JR-cum-Central Project Coordinator, Delhi High Court.
10. The Hony. Secretary, Delhi Bar Association, Tis Hazari, Delhi.
11. The Hony. Secretary, Shahdara Bar Association, Karkardooma Courts, Delhi.
12. The Hony. Secretary, New Delhi Bar Association, Patiala House, New Delhi.
13. The Hony. Secretary, Rohini Bar Association, Rohini Courts Complex, Delhi.
14. The Hony. Secretary, Dwarka Bar Association, Sec-10, Dwarka, New Delhi.
15. The Hony. Secretary, Saket Bar Association, Saket Court Complex, New Delhi.
16. The Hony. Secretary, Rouse Avenue Courts Complex, New Delhi.
17. The Secretary, Delhi High Court Legal Services Committee, 35-38, LCB-I, Delhi High Court, New Delhi.
18. The Member Secretary, Delhi State Legal Services Authority, Patiala House, New Delhi.
19. Court Masters to all the Hon'ble Judges.
20. Private Secretaries to all the Hon'ble Judges.
21. Notice Board.
22. Guard File

*Pl. get the needful done.*

*[Signature]*  
13/01/25

*[Signature]*  
13/01/2025  
Sunil Dutt

Deputy Registrar (Digitization)

*Dir/IT/*